

Bid Bond Request Form

Please include the following items with your bid bond request:

- ✓ Job Cost Breakdown
- ✓ Invitation to Bid/ Solicitation including any Bond Forms
- ✓ Current Work on Hand

Principal: _____

Bid Date: _____ Time: _____

Obligee: _____

Obligee's Complete Address: _____

Job Description: _____

Project Location: _____

*Street**City**County**State**Zip*

Estimated Bid Amount: _____ Invitation #: _____

Bid % of Bid Guarantee Amount: 5% 10% 20% Other: _____

Time to Complete: _____ Liquidated Damages: _____

Estimated Start Date: _____ Estimated Completion Date: _____

Percentage Subbed: _____ Trades Subbed: _____

Maintenance Period: _____ Uncompleted Work on Hand: _____

Payment and Performance Bond Requirement if other than 100%: _____

Does the Obligee have their own bond form? Yes No **If yes, please provide forms.**

Does the Obligee have special requirements pertaining to the surety company (e.g., Best Rating or T-Listing)?

Mode of Delivery: Mail Pick Up FedEx UPS Other: _____

Account # for Express Mail Service: _____

I have carefully reviewed my bid specifications and bond requirements and the above information is correct. I will also provide the bid results by name of bidder and their amount immediately following the bid opening.

Principal Signature_____
Date